



Youth Minister Job Description

Position: Youth Minister

Classifications: part-time (15 hours), non-exempt

Supervisor: Intergenerational Minister

WHO WE ARE

We are a community of 155 worshipers adjacent to Ball State University. We are committed to making disciples of Jesus Christ for the transformation of the world. We strive to be a loving place of hospitality that welcomes *all* people. We believe worship is central to our mission of shaping disciples. We care deeply about the surrounding community, and we desire our ministries to reach out to Muncie and beyond.

FUNCTION

The youth minister provides inspirational leadership to make disciples of Jesus Christ who transform the world. The youth minister has a Christ-like attitude that is accepting and inclusive of all the diverse parts of Christ's Body. The youth minister will work with volunteers already in place, as well as recruit and train others who lead Sunday School, small groups, and other youth ministries. The youth minister will be present in worship and Sunday School on Sundays.

FOR WHOM WE'RE SEARCHING

You are a self-starter with the ability to grow and train a pool of volunteer servants. You work well with a team, delegate effectively, multi-task easily, and encourage the service of other volunteers. You have basic knowledge of Christian education, spiritual formation, and United Methodist theology. You reach out in service and encourage others to do the same. You desire College Avenue to be a place where we're known for how we shape disciples of Christ.

ORGANIZATIONAL RELATIONSHIPS

The youth minister reports to and will be reviewed by the Intergenerational Minister and the Staff-Parish Relations Committee. This position relates to the senior pastor, church staff, Sunday School teachers, small group leaders, lay leaders, and other volunteers.

ESSENTIAL DUTIES AND RESPONSIBILITIES SHALL INCLUDE:

- The primary task is to make *faithful disciples (of all ages) of Jesus Christ for the transformation of the world*. UM Mission Statement.
- Be guided by the mission and core values of College Avenue United Methodist Church. Participate in worship on Sunday mornings and maintain personal spiritual growth.
- Recruit and welcome youth from the church, the Indiana Academy, and the Muncie community. Create small group ministry opportunities for students, including but not

limited to: Bible study, fellowship events, service projects, mission trips, and worship experiences.

- Develop a youth team to meet regularly and guide the ministry. Provide training events as needed.
- Organize Sunday School classes, select curriculum, and train teachers for middle school and high school students.
- Work with a “feeder ministry” for younger students to prepare for youth ministry.
- Promote ministry opportunities through church publications, direct contact, mailings, and electronic media.
- Oversee budget expenditures for youth ministries.
- Meet regularly with the Intergenerational Minister for supervision.
- Maintain a high standard for ethical behavior and confidentiality.
- Carry out additional duties as assigned.

OTHER OPPORTUNITIES FOR MINISTRY:

- Help to develop a confirmation process.
- Collaborate with other United Methodist Churches for combined youth activities.
- Work with trustees to create a ministry space for youth.
- Connect students and families to camp.

EDUCATION AND/OR EXPERIENCE:

- Bachelor’s degree preferred.
- Previous experience in a church or similar setting required.

PHYSICAL DEMANDS – The physical demands are representative of those that must be met by an employee to successfully perform the essential functions of this job.

INQUIRIES -- Mail application to 1968 W. Main St., Muncie, IN 47303, or e-mail searchteam@collegeavenuechurch.org. Please include:

- Cover letter
- Resume
- Summary statement of your previous experiences
- List of three professional references, including title, address, phone number, email address, and relationship to you.

For more information, call 765-289-7337.

Applications will be continually reviewed as received until the position is filled.

End